

# Job Details

# Job Title: Facility General Employee

Hours per week: 40-50hrs subject on production needs Pay Rate: \$15-\$17/hr depending on experience Shift- Monday- Friday, weekends if needed

### **Company Information**

In 1998 Valley Grain Milling, Inc. purchased its first facility. Now it has three facilities in North Dakota providing specialty feed ingredients to customers throughout the United States. Valley Grain Milling, Inc. is a locally owned and operated company with a small workforce offering competitive careers.

## <u>Job Tasks</u>

Potential assignments may include but not limited to:

- Grain Elevator & Mill Operator
- Load/unload grain products from trucks and rail cars
- Operate skid steers, forklifts, and similar equipment
- Utilize computerized and testing systems to process data
- General housekeeping and maintenance duties
- Assist Facility Manager in daily operations

### **Qualifications**

- Pass hire on drug test and background check. Yearly drug tests thereafter.
- Commitment to follow OSHA & FDA regulations.
- High school education or equivalent is preferred.
- Previous experience required.
- Must be punctual; show up to work on time, self-monitoring for breaks, and work performance.
- Have the ability to work in a group or as an individual.
- Willing to work overtime and weekends as needed.
- Maintain a positive and respectful attitude.
- Ability to meet physical requirements including but not limited to: lift up to 50lbs unassisted, prolonged periods of standing and sitting, working in variety of conditions (including harsh cold, heat, dust, etc), working in confined spaces, working from heights, bending, kneeling, climbing ladders and stairs.
- Employees are responsible for providing their own means of transportation to and from work

#### **Benefits**

- Health Insurance with vision & dental, Health Savings Account Match Funding, Vacation, Sick Leave, Paid Holidays, Disability Insurance, and 401(k)

Questions contact HR Manager at 701-989-0216 or whitney.nottestad@valleygrainmilling.com